



***TENDER DOCUMENT FOR REMOVAL OF OLD  
TRAAFIC LIGHT SYSTEM POLES IN IMPHAL CITY***

**SHORT TENDER NOTICE**  
**No.3/49/2023-ISCL dated 06/03/2023**

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**1. Introduction:**

Imphal Smart City Limited is a SPV under Companies Act, 2013, having its registered office at PDA Complex, North AOC, Imphal for implementation of Imphal Smart City mission projects

**2. Scope:**

The Scope of this tender is to remove existing old traffic light system poles from the following traffic junctions.

<b>Sl.no</b>	<b>List of Junctions</b>	<b>No. of Cantilever Poles</b>	<b>Straight Poles</b>
1	North AOC Junction	3	5
2	LIC Junction, Khuyathong	4	6
3	Kangla Western Gate Junction	3	5
4	Raj Bhavan Junction	4	7
5	Post Office Junction, Babupara	3	7
6	Kwakheithel Junction	4	5
7	Keishampat Junction	3	1
8	Singjamei Chinga Junction	4	4

And handover all the removed materials to the office Joint Director (MST) at Moirangkhom for its safe custody.

The broad scopes include the following;

- (i) Removal of electrical items signals and solar panel from the pole.
- (ii) Cutting of Poles with gas cutter.
- (iii) Removing of Poles using cranes & appropriate equipments.
- (iv) Transportation of pole, aspects and solar panel etc. from the junctions to MST Moirangkhom.

- (v) All the aspects, solar panel, control box, and any other elements shall be remove carefully without damage.
- (vi) If damage happen, bidder shall repair or replace the same.

### 3. **Procedure of Bid:**

- (a) As per the request of Director Transport, Imphal Smart City Limited intends to remove the existing old traffic poles from the above said junctions at the earliest.
- (b) Bidder/ Bidders should quote the rate for removal of poles as per the scope of work mention in para 2. The format for quoting the rate is shown in the Annexure – I. The format of Annexure-I can be reproduced by the intending Bidder/ Bidders for quoting the rate for the work.
- (c) An Earnest Money/ Security deposit of Rs.14,000/- (Rupees Fourteen Thousand only) should be submitted by an intending bidder in the form of Demand Draft and the Earnest Money is **refundable for the unsuccessful Bidders**. For the successful Bidder/ Bidders the Earnest Money deposited shall be refunded after successful completion of the work. The Earnest Money of the successful Bidder/ Bidders will be forfeited if the work is not completed within stipulated time.
- (d) The Demand Draft should be submitted by the Bidder in a separate and sealed envelope and also to be marked “Earnest Money for Removal of Old Traffic light System Poles”. The Envelope should also indicate the name and permanent address including contact number of the bidder.
- (e) Preference shall be considered for the lowest Bidder.
- (f) While submission of Tender, One Big Envelope (stappled/ sealed with tape or wax) should have the following:-
  - i. Demand Draft pledged in favour of the “ISCL General Account” which is as per sub-clause 3(d).
  - ii. Duly filled of the Annexure – I in a separate sealed envelope.
  - iii. Self-Address Envelope with contact number of size 25mm x 11 mm or 10 inches x 4.6 inches.
  - iv. Format for detailed of bidders (Annexure -iii),
  - v. Copy of the bid document dully signed by authorized person in each page.

(g) Non enclosure of Self-Address Stamp shall not be responsibility of the ISCL.

**4. Inspection of Traffic Junctions:**

An intending Bidder/ Bidders in presence of ISCL representatives can inspect the traffic junction site. ISCL will not be responsible for any Error in quotation due to non- inspection of junctions. After the inspection, the bidder can bid accordingly. The inspection shall be carried out at their own expenses by the bidder.

**5. Eligible Bidder:**

To establish the eligibility of the Bidder/ Bidders, the criteria stipulated under this Tender Document has to be fulfilled by each bidder:-

- (a) The Bidder/ Tenderer should make his/ her own arrangement for Removal, Cutting lifting transportation Loading etc., necessary to complete the works once the work order has been issued as per notification under clause 9.
- (b) The Bidders has to produce the GST Registration and PAN card.
- (c) No information or Notification shall be intimated to the bidder who dishonor the stipulations as per this Tender.
- (d) ISCL shall not entertain any bidder who directly or indirectly would try to influence for preference of his/ her bid.
- (e) Bidder/ Bidders is/ are advised that the Intending Tenderer is/ are to go through all the stipulation of this Tender Document.

**6. Qualification of the Bidder:**

To be qualified for the Award of Contract of the Removal of Old traffic Light System Poles, the Bidder shall:-

- i. Submit the Documents as per criteria stipulated at clause 5 and its various sub-clauses and all the proceeding clauses.

**7. Documents establishing the sufficiency of Bid:**

Pursuant to the clauses 5 & 6 and their sub-clauses, the Bidder also has to submit the following:-

- (i) The Bank Account Statement for the last three month before Bidding.
- (ii) The Bank Account Statement should have the name of the Bidder itself. In no case, the Bank Account should be in other person's name or other Bidder's name.  
The Bank Account Statement should be signed by the designated Bank official in each page along with the seal.
- (iii) To enclosed the Documents in the sealed Envelope as stipulated in clause 3(h).

- (iv) The Documents as stipulated in clauses 3(b) to 3(f) and clause 7(i & ii) should be addressed to the office of the Chief Executive Officer, Imphal Smart City Ltd, City Convention Center, Imphal and all should be enclosed in a sealed envelope of which it shall be opened at the time of Tender opening.

**8. Selection of Bids:**

- (i) The bids shall be examined by the concerned Authority of ISCL. If more than one bidder selected for the same type of work indicated in the Annexures - A; the bid comparison shall be made as per the quoted rate. The rate quoted by the bidder which is found to be the lowest shall be selected by ISCL.
- (ii) In case if only one bidder quoted for the work without competition from other bidders; that particular bidder shall be rightly selected as the successful bidder provided the rate quoted is less than the estimated rate.
- (iii) The process of the selection of bid is strictly confidential and lying entirely at the responsibility of ISCL.
- (iv) The period of selection of the awarded bidder shall entirely lie with ISCL.
- (v) After examination of Bid, if the bidder is found to be non-responsive as indicated in various clause and sub-clause his/ her bid shall be rejected outright.

**9. Notification of Award:**

The intimation of the selection of the successful bid shall be made to the bidder/bidders through the Self-Address Envelope enclosed by him/ her as stipulated at clause 3(h) and through the contact number. The intimation shall be made by the concerned authority of ISCL.

- (i) The Intimation shall be made only to the successful bidder. Un-successful bidder shall not be intimated/ informed.
- (ii) In case the successful bidder does not respond within a period of 5 days; the next lowest bidder shall be intimated accordingly for the work and he/ she should respond within 5 days from the date of issue of such notification.
- (iii) The intimation to the successful bidder shall be as per format of Annexure – II.
- (iv) The awarded bidder is not allowed to handover to the other bidder/ sub-contractors his /her sole right of award of removal of Old Traffic Light System Poles directly.

**10. Terms and Conditions to the Awarded Bidder:**

The Awarded Bidder after the Notification Of Award as per clause 9 should comply to the following conditions:-

- (i). No claims/ rights shall be entertained in case the awarded Bidder withdraw the bid.
- (ii). The bidder shall complete the work within 4 days from the issuance of Notification of award.

**11. Responsibility of Removal of old existing Traffic Light System Poles:**

Within a period of 4 (four) days of order Removal of the Traffic Light System Poles shall be completed. The same shall be deposited to the office of the Joint Director, MST, Moirangkhom, Imphal Manipur.

**12. Request of extension of time:**

No time extension will be permitted.

**13. Delay of the work:**

If the bidder fails to complete the within stipulated time, a penalty of 2% of the contract price will be recovered from the bidder.

**14. Cost of Tender:**

The cost of the Tender downloaded from Imphal Smart City website shall be free of cost.

**15. Submission of Tender:**

(a) The Tender downloaded shall be submitted in the office of the Chief Executive Officer, Imphal Smart City, City Convention Center along with the and EMD amount of INR Rs.14,000/- (Rupees Fourteen Thousand only) only in the form of Demand Draft in favour of "ISCL General Account".

(b) Tender which does not comply with the above clause 15(a) shall be rejected out rightly.

**16. Date of Submission of Tender:**

The last date of submission of Tender shall be upto 17.30 hrs of 14/03/2023. And bid shall be submitted to the office of the Imphal Smart City, City Convention Center, Imphal.

**17. Accepting of Tender:**

ISCL has the right to reject the Tender/ Tenders which do not comply to the Tender Specifications. The Tender/ Tenders which comply in all respect to the requirements as stipulated in the Tender Specification shall be wholly accepted by ISCL.

**18. Opening of Tender:**

The opening of Tender shall be in presence of the bidder/ bidders or their authorized representative. The opening of Tender shall be on the 15<sup>th</sup> March 2023, at 14:00 hrs.

The venue for the Tender opening shall be in the Office of the Chief Executive Officer, Imphal Smart City, City Convention Center. In case of any absentees ISCL shall have the right to open the tender at the stipulated date & time.

**19. Address of Communication:**

The Address for correspondence and communication is given below:-Chief Executive Officer,

Imphal Smart City Ltd,

City Convention Center, Imphal, Manipur

Email Address: [ceoimphalsmartcity@gmail.com](mailto:ceoimphalsmartcity@gmail.com).

**20. Details of Annexures:**

(i)	Annexure – I	: Format for quotation of rates
(ii)	Annexure – II	: Format for notification of award
(iii)	Annexure – III	: Format for Bidder Details.



**FORMAT FOR QUOTATION OF RATES**

<b>Sl.no</b>	<b>Description</b>	<b>Rate in fig</b>	<b>GST</b>	<b>Total</b>
1	Removal & handover to Joint Director, MST, Moirangtkhom, Imphal of the Old Traffic Light System Poles from following eight Junction; i. North AOC Junction ii. LIC Junction, Khuyathong iii. Kangla Western Gate Junction iv. Raj Bhavan Junction v. Post Office Junction, Babupara vi. Kwakheithel Junction vii. Keishampat Junction viii. Singjamei Chinga Junction			
Total Quated rate in words				

Name and Address of the Bidder:

Contact No of the Bidder:

Name and Signature of the Bidder

Mr/ Mrs/ Miss/ M/s\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Sub: Award of Contract for Removal of Existing Old Traffic Light System Poles.**

Dear Sir/ Madam,

This is to bring to your kind notice that you have been selected as an successful bidder for the removal of the existing old traffic light system poles from 8 (eight) traffic junctions, in Imphal City at the rate quoted by you @ INR\_\_\_\_\_ (Rupee\_ \_\_\_\_\_) only.

Therefore, as per provision of the various clauses of the Tender, you are requested to accept the award.

Yours faithfully

**Format for details of bidder**

1. Name of the bidder:
2. Address of registration:
3. Registration No:
4. GST Registration No:
5. Contact Person:
6. Contact No.:
7. Email ID: